



Kent School Class Agents

Kent School is special for many of us. It is the place where we spent our formative teenage years. As a Class Agent you strengthen your bond with the School by being the liaison between Kent and your classmates, which enables our School communications to be more effective and far reaching. You also assist the Alumni and Development Office, Alumni Council, and Trustees in a wide variety of ‘friend-raising’ and fundraising efforts.

Summary: Class Agents provide class leadership and boost volunteer and financial support for Kent.

Time Commitment: Varies by month, however commitment typically ranges from 2-3 hours monthly to 5-6 hours at or around any special programs, events, or fundraising efforts with which you are involved.

Tenure: The position of Class Agent is open to you as long as you are able to fulfill the responsibilities and are willing to continue as an engaged Class Agent. However, a suggested renewal date for a Class Agent is every 5 years – spanning the 5-year reunion period. There is no tenure limit if you choose to hold the position for multiple renewal periods.

Responsibilities – to be handled by one Class Agent or shared among a group of Agents

- Engage classmates and foster class unity, providing an opportunity for classmates to connect with each other and with Kent. This can be accomplished via social media, emails, newsletters, in-person gatherings, or whichever communication method works best for you and your classmates. This will also include contacting classmates throughout the year and before the Kent Quarterly deadlines to ask for news, updates, etc. to share with the School, including classmates’ address, phone and e-mail updates.
- Encourage class support of the Alumni Fund by email, letter, phone call, or social media, particularly towards the end of the Alumni Fund year in June.
Note: Kent can provide support for letter writing by supplying content templates & overseeing mailing.
- We encourage Class Agents to thank classmates who have made gifts to Kent, either by handwritten note or email (note cards, envelopes and stamps will be provided upon request).
- Assist the Alumni Office in recruiting classmates as additional volunteers as needed, e.g. Reunion Committee members, etc.
- Attend local and regional alumni events whenever possible and help promote and contribute to Alumni Council programs, initiatives, and events.

We understand how life situations and personal interests evolve over time. It is important to let the Alumni & Development Office know if your situation changes in a way that makes being an engaged Class Agent difficult. The door is always open for engaged volunteers, so help us maintain a strong Kent and strong Alumni body when you can, but also let us know when you can’t so that we can help fill these important roles without placing an undue burden on you.

What you can expect from the Alumni & Development Office:

Support:

- Each Class is overseen by a member of the Alumni & Development staff, who provides information and guidance for the Class Agent. Class managers are listed below, along with other members of the Alumni & Development staff who work closely with alumni.

Tools:

- Updated address lists and email lists provided annually or upon request
- Kent note cards, envelopes and stamps for thank you notes (upon request)
- Template for a Class letter (upon request)
- Online Directory with contact information for all alumni: <https://community.evertrue.com/kentschool>

Alumni & Development Office Contact Information

Class Managers

Elizabeth Deluca (Classes of 2008-2017)
860-927-6268
delucae@kent-school.edu

Denny Mantegani (1934-1968 and 1980-2007)
860-927-6274
manteganid@kent-school.edu

Kathy Nadire (Classes of 1969-1979)
860-927-6267
nadirek@kent-school.edu

Submit Class Notes

Laura Martell
860-927-6024
lmartel@kent-school.edu

Submit News for Alumni E-Newsletter

Alicia Moniz
moniza@kent-school.edu

Update Address

Bobbie Davis
860-927-6022
davisb@kent-school.edu

Make a Gift

Judy Alderman
860-927-6025
jalderman@kent-school.edu